



NATIONAL COUNCIL FOR CONSTRUCTION

HEAD OFFICE

Off Sheki Sheki Road, Plot 1609/1625, Light Industrial Area
P.O. Box 39548
Lusaka, Zambia

Tel: +260-211-247185 / +260- 1-240386
Fax: +260-211-243115 / +260-1-247264
Email: registrar@ncc.org.zm
Website: www.ncc.co.org

REGIONAL OFFICE

Mukuba Pension House, Room 209, 212, & 213
P.O Box 23163
Kitwe, Zambia

Tel: +260-212-220590
Fax: +260-212-228121
Email: regionalinspector@ncc.org.zm
Website: www.ncc.co.org

APPLICATION FOR REGISTRATION OF MANUFACTURERS AND SUPPLIERS OF CONSTRUCTION MATERIALS AND EQUIPMENT

[In terms of National Council for Construction Act No. 13 of 2003]

INSTRUCTIONS TO APPLICANTS.

- a) Print clearly using ink;
- b) Attach a separate sheet where space on the form is limited;
- c) Copies of all certificates attached must be “Certified True Copies” and where applicable must be translated into the English language;

1.0 COMPANY DETAILS

1.1 Name of Registered Company or firm.....

1.2 Trading Name (if different)

1.3 Registered Office for Trading/Operations :

Physical Address.....

Postal Address.....

Tel No/s: Fax No:

E-mail:

1.4 Branch Office/s Address/s in/or outside Zambia (if different):-

Physical.....

Postal

Tel No/s: Fax No:

E-mail:

1.5 State whether Listed Company / Limited Company / Partnership or Sole Proprietor

.....

1.6 Business Description (Manufacturer or Supplier)

.....

.....

1.7 Share holders, directors, managers, partners of firms whose signatures will carry authority in decision making matters.

Name	Position	Passport No. / NRC No.	Status (Citizen / Resident / Non- resident)	Shareholding (%)

FOR OFFICIAL USE ONLY

- Admitted as a manufacturer or supplier

1) MANUFACTURER

2) SUPPLIER.....

NCC Registration Number

- Application rejected due to:

1.....

2.....

3.....

- Dated:

REGISTRATION FEES FOR MANUFACTURERS AND SUPPLIERS

ITEM	DESCRIPTION	AMOUNT
1	Application Form	K20,000
2	Annual Registration Fee	K200,000