

## **CONTACT PERSONS**

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### ENTRY REQUIREMENTS

- Grade 12 full certificate; with passes in Mathematics and English;
- Any formal training in a construction related course is an added advantage; and
- two years field working experience with employer recommendation

## **SESSIONAL DATES**

Start date:	2 <sup>nd</sup> May 2022
Duration:	8 weeks
Cost:	ZMK3, 100.00

## ACCOMODATION

NCC offers hostel accommodation and meals on a first come first served basis.

The rate for the hostel accommodation is currently K30.00 per night subject to change at Management's discretion while a food menu and cost are available at the Canteen.

# MANAGEMENT OF CIVIL ENGINEERING PROCESSES

The Management of Civil Engineering Construction Processes has been developed to meet the increased demand for qualified personnel in this area.

### **PROGRAMME PURPOSE**

The purpose of this programme is to equip the trainee with knowledge, skills and appropriate attitudes to enable them manage civil engineering construction processes in an effective, efficient and competent manner.

### **PROGRAMME OUTCOMES**

On completion of the programme the trainee will be able to:

- Contribute effectively to the execution of work and controlling usage of resources in liaison with management;
- Provide timely feedback between head office and the site;
- Effectively communicate company rules and policies to the workers;
- Ensure quality control processes are followed in liaison with management;
- Ensure safety and health on civil engineering sites;
- Effectively manage records on materials used and progress made on the job;
- Interpret drawings and programmes of works;
- Effectively apply entrepreneurial and communication skills to management of civil engineering works.

### **PROGRAMME STRUCTURE**

The course runs for a total of 8 weeks comprising theory sessions, case studies and site visits.